

# TAA40104 Certificate IV in Training and Assessment

**DURATION:** 7 days (plus post work)



**PRICE:** \$2,400 per person

**DESIGNED FOR:** The Certificate IV in Training & Assessment is derived from the TAA04 Training & Assessment Training Package. It is designed to meet the current and future competency development and qualification needs of new and existing personnel working in a broad range of work functions and activities within vocational education and training. It provides a clear set of benchmarks to support both initial competency achievement and ongoing staff and professional development.

**PRE-REQUISITES:** There are no pre-requisite requirements

**DESCRIPTION:** The TAA40104 Certificate IV in Training and Assessment specifies the competencies required to deliver training in an industry area or area of subject matter expertise, and conduct competency-based assessment in a range of contexts.

As an **estimate**, trainees can expect to spend approximately 16.5 hours of time (in addition to the face-to-face contact) completing post-session assessment work for each unit.

**CONTENT:** The TAA40104 Certificate IV in Training & Assessment has specific themes that permeate the units of competency. These themes include:

- Supporting effective learning
- Developing facilitation skills
- Creating an effective learning environment
- Fostering inclusivity
- Encouraging collaborative processes
- Meeting ethical and legal requirements
- Outlining occupational health and safety roles and responsibilities

The TAA40104 comprises fourteen (14) units: twelve (12) core units plus two (2) elective units:

Core Units:

- TAAEVN401B Work Effectively in Vocational Education and Training
- TAAENV402B Foster and promote an inclusive learning
- TAAENV403B Ensure a healthy and safe learning environment
- TAADES401B Use Training Packages to meet client needs
- TAADES402B Design and develop learning programs
- TAADEL401B Plan and organise group-based delivery
- TAADEL403B Facilitate individual learning

- TAADEL404B Facilitate work-based learning
- TAAASS401C Plan and organise assessment

Core Units *continued*:

- TAAASS402C Assess competence
- TAAASS403B Develop assessment tools
- TAAASS404B Participate in assessment validation

Elective Units:

- TAADEL402B Facilitate Group-Based Learning
- TAADEL301C Provide Training through instruction and demonstration of work skills

**ASSESSMENT:** Trainees learning outcomes will be assessed using oral questions, use of a workbook, case studies analysis, role plays and practical exercises as appropriate.

**CERTIFICATION:** On successful completion of this qualification trainees will be issued with a Certificate IV in Training & Assessment TAA40104.

**DELIVERY METHOD:** Classroom theory PowerPoint presentations, practical desktop activities, case studies, short projects and discussion.